



Catherine McAuley Centre

23 Herbert Street
Dublin 2

Telephone: 01- 4673737
Email: mercy@csm.ie

BOOKING FORM

Group: _____

Address: _____

Contact Name: _____ Telephone: _____

Email: _____ No. of Participants: _____

Arrival Date: _____ Arrival Time: _____ Departure Time: _____

Please tick the room you require, the room set up (Boardroom/Theatre) and equipment needed

Liffey Room (Large)	Shannon Room (Small)	Equipment Needed
Theatre Style: 60 – 80 Boardroom Style: 24 – 30	Theatre Style: 16 – 20 Boardroom Style: 10 - 12	Projector Flip Chart Display Board

Tick below as required.

Tea/Coffee: Yes ☐ No ☐

Number of People: ☐

Times: Morning _____

Lunch _____

Afternoon _____

Signed: _____

Date: _____

Invoice To: _____

*The Catherine McAuley Centre requires a three day cancellation notice. Booking deposit required.
Accounts must be settled within 30 days.*