



## Catherine McAuley Centre

23 Herbert Street  
Dublin 2

Telephone: 01- 4673737

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### BOOKING FORM

Group: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_ No. of Participants: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Please tick the room you require, the room set up (Boardroom/Theatre) and equipment needed

Liffey Room (Large)	Shannon Room (Small)	Equipment Needed
Theatre Style: 60 – 80 Boardroom Style: 24 – 30	Theatre Style: 16 – 20 Boardroom Style: 10 - 12	Projector Flip Chart Display Board

Tick below as required.

Tea/Coffee: Yes  No

Number of People:

Times: Morning \_\_\_\_\_

Lunch \_\_\_\_\_

Afternoon \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Invoice To: \_\_\_\_\_

*The Catherine McAuley Centre requires a three day cancellation notice. Booking deposit required. Accounts must be settled within 30 days.*